

BOX HILL GOLF CLUB

CORPORATE GOLF DAY PACKAGES



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“we welcome you - we will do our very best to ensure that your golf day runs smoothly and provides you with complete satisfaction”

Conveniently located 11km from the CBD in Melbourne's busy South Eastern Suburbs - a short drive from the business and commercial hub of Box Hill,

Box Hill Golf Club is a Par 71, well-conditioned parkland course that is an easy walk over 18 holes. Surrounded by lush vegetation and wildlife Box Hill Golf Club is a hidden gem in the South East suburbs.

Conveniently located on ground level you will find our fully stocked Pro Shop and 3 Triple A rated PGA Professionals ready to help you create a Corporate Golf Day that will be unique to you and your clients.

Box Hill Golf Club boasts modern facilities for your enjoyment throughout the day, Members Lounge and Bar for your use pre round during registration and two beautiful Function Rooms overlooking the course perfect for presentations and dining post round.

No matter how big or small your golf day may be, we have a skillful and friendly team of professional staff ready to help make your corporate day a success. Course availability is Monday and Fridays with limited availability on Sundays available for smaller social groups.

In this pack you will find information on prices and packages, and hopefully some hints and tips to help get organized for your event.

If there are any questions please don't hesitate to give us a call at any time to discuss. Our contact details are listed below.

Regards,

Megan Ross
Function Manager
Box Hill Golf Club
9808 1526

functions@boxhillgolfclub.com.au

Russell Donovan
General Manager
Box Hill Golf Club
98081526

rdonovan@boxhillgolfclub.com.au



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Inclusions:

Members Lounge and Bar pre round for catering and registration

Function room overlooking the course post round for catering and presentations

On-Site Parking, 180 available spaces

Score card preparation, results collaboration, pre round briefing and on course competitions

GREEN FEES

The Green Fees for Corporate Golf are as follows -

18 Holes of Golf for 40 - 60 Players	\$55.00
18 Holes of Golf for 61+ Players	\$50.00
9 Holes of Golf for any group	\$30.00
Sunday Golf (if available)	\$60.00

Monday Corporate Golf Days require a minimum of **40 Players**

Friday Corporate Golf Days require a minimum **60 Players**

EQUIPMENT HIRE

Electric Golf Carts each – 4 available on site	\$60.00
Additional Golf Carts available with minimum 6 weeks' notice	\$TBA
Pull Buggies	\$5.00
Club Hire	\$35.00
Shoe Hire	\$15.00

GOLF PROFESSIONAL

Why not incorporate one of our Triple A rated professionals into your day? They will create that unique atmosphere for a pre-game clinic, in a full round or on a certain hole.

Pre-Game Clinic- 1 Hour in length

A clinic can be held on any golfing need you think your clients would enjoy. From putting to chipping... Even how to save shots on your round!

\$150.00

Beat the Professionals on a Par 3 or Take the Professionals Drive on a Par 5

Our AAA Professional will tee off on the Par 3 and your group will have the chance to beat him in a Nearest to Pin contest or the Professional can join you on our longest Par 5 and you will be able to take his drive as one of your own.

\$450.00

Play alongside the Professional

The Professional will join your group for the day and play as part of your team.

\$450.00

PRIZES & TROPHIES

Let us help organize prizes and trophies for your Winners, Place Getters, Nearest to the Pins and Longest Drives. Or what about some branded merchandise to remind your attendees of the day long after it's finished?

We have a wide range of leading brands and gift vouchers available from our Golf Shop.

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CATERING PACKAGES

With our wonderful views overlooking the golf course, the Function Room is a great place to unwind after your round of Golf for a few relaxing drinks and a meal. Our experienced Head Chef and Waiting Staff are sure to cater for all your needs.

Listed below are some of our catering packages available.

BREAKFAST SELECTIONS

Egg and Bacon Roll, Tea, Coffee & Juice	Per Person \$12.00
Hot Buffet Breakfast, including Bacon, Scrambled Egg, Sausage, Hash Brown and Tomato with Tea, Coffee and Juices	\$24.00

LUNCH & DINNER SELECTIONS

See our Light Lunch and Dining Menus for options.

GOLF DAY BBQ BUFFET SPECIAL

Hamburger Roll served with Lettuce, Cheese and Tomato	\$13.00
Basic BBQ - Minute Steak, Chicken Satay, Sausage, Hamburger, Onion, 2 Salads, Potato Wedges and Fresh Fruit Platters	\$28.00
Gourmet BBQ – BBQ Steak, Gourmet Sausage, Chicken Skewers, Marinated Lamb, Fish Fillets, Onion, 3 Salads and Cheese & Fresh Fruit Platters	\$38.00



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DRESS REGULATIONS

As we are a private golf club we have certain dress regulations that apply to our Golf Course and our Club House area, and it is the responsibility of the client to advise all guests of these requirements. Failure to meet dress requirements will result in the guest being unable to take part in the corporate day.

DRESS REGULATIONS ON THE COURSE

- Golf shirts must be worn
- No clothing with offensive phrases or graphics will be allowed
- Muscle Shirts, T-Shirts, Tank Tops, Tube Tops or Halter Tops are NOT PERMITTED
- Tracksuits, Denim, Gym Shorts, Cut Offs, Beach Wear, Tear Away Pants, Football Shorts, Jogging Pants and Cycling Shorts are NOT PERMITTED
- Tailored Pants and shorts are preferable. Neat and Tidy Cargo Shorts are acceptable
- Short socks worn with shorts must be plain white

DRESS REGULATIONS IN THE CLUB HOUSE AREAS

The following items of clothing are not acceptable at anytime:

- Tracksuits
- Industrial work clothing / footwear
- Singlet's
- Soiled, torn or damaged clothing
- Thongs
- Hats **MUST** be removed in the Clubhouse.

The General Manager, all Senior Staff, all Golf Shop Staff, Marshalls on duty and Match Committee may refuse access to the Course and Clubhouse to anyone that they believe, in their discretion, does not meet the intent of this dress code.

SIGNAGE FOR YOUR EVENT

The club will endeavor to display any corporate signage that you may have for the day. This includes area around the putting green and limited signage at the first tee and any other tees required. We do ask though that any signage be delivered 72 hours prior to your event. Signage will be unable to be displayed if delivered on the day.

A fee of \$10 will apply to each sign to be erected by Box Hill Golf Club.

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Confirmation Requirements

Bookings are considered tentative and will be held for a period no longer than 14 days until all signed paperwork is received, along with the appropriate deposit. Only on receipt of this information will a booking be confirmed.

A holding deposit of \$1000 is required within 14 days to secure the booking.

The deposit is non-refundable in the event of the cancellation of a booking within 60 days of the event. In the case of a cancellation outside of two months the deposit may be transferred should a date within 12 months be mutually agreed upon.

Final numbers attending your Golf Day are required 14 days prior to the event. This number will represent the minimum number of guests for which you will be charged. If there is an increase in the number of guests the Golf Club must be notified immediately.

Total payment of the event shall be made 14 days prior to your event on by prior arrangement at the conclusion of the event on invoice within 7 days.

Cancellation Policy

In the event of a function cancelling, the following terms are applicable:

- i. Cancellation within 90 days of booked date will receive a refund of 50% of their deposit.
- ii. Cancellation within 60 days of booked date will forfeit their deposit.
- iii. Cancellation within 14 days of booked date will forfeit their deposit and incur a charge of 50% catering costs based on Booking Application attendance figures.

Use of the Golf Course

On your Corporate Golf Day you will be given access to use the Golf Course to play 18 holes of golf and the Practice Putting Green. All Corporate Groups will be required to use the markers of the day.

Pricing Policy

The prices in the Club's Corporate Packages are subject to change on the 1st of July every year. Payment for your event can be made (by cash, cheque or credit card – Visa, Master Card) or can be invoiced post event if prior arrangements have been made.

Terms and Conditions Clubhouse Bar and Catering Services

Your group will have access to areas of the Clubhouse as designated prior to your event, these areas may include; Pro Shop, lounge and bars, function rooms and change rooms.

All catering menus and beverage requirements are to be finalized 30 days prior to the event with final numbers attending to be confirmed 14 days prior to the event.

Due to liquor licensing provisions all food and beverages must be purchased from the club. The club practices Responsible Service of Alcohol.

Wet Weather Policy

Play will continue rain or shine. Only if weather conditions put the players at risk of danger (ie; lightning) or, the golf course is closed, will the Club consider alternative arrangements. No discounts or refunds will be given in respect to weather conditions unless the Golf Course is deemed unplayable either by the Course Manager or his representative. Course closure prior to hit off will result in the rescheduling of the event.

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Confirmation Requirements

Extras

- Any other services or incremental charges incurred by the Club to accommodate your corporate day will be directly passed onto your group (e.g. flowers, security etc.)
- Organizers are financially responsible for any damage caused by attendees of the event and sustained to Box Hill Golf Club premises during the event.
- All food and beverage consumed during the event is to be provided by the Club
- The organizer of the event must ensure that he/she and all guests comply with the Box Hill Golf Club dress codes and course etiquette. Those participants not complying with the dress code will be asked to change or forfeit their participation on the day.
- Any intended use of signage and or advertising material will be provided to the venue 3 business days in advance of the event. Responsibility of the signage and/or advertising material remains with the organizer at all times. A fee may be charged to erect any signage on the golf course. Under no circumstances can the organizer erect signs on the course; this must be done by a member of the Golf Course Staff.
- Course exclusivity can only be guaranteed for groups with a minimum number of 80 participants. Box Hill Golf Club allocates the tees to be used for all bookings.
- A group/client cannot schedule another event at Box Hill Golf Club until the final payment of a previous event/function has been received by the club.

Acknowledgement of all Conditions set out in Confirmation Requirements

Company Name: _____

Contact Name: _____

Contact Signature: _____ **Date:** _____

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GOLF BOOKING AGREEMENT

Name of Golf Day: _____

Company Name: _____

Name of Main Contact: _____

Postal Address: _____

Phone: _____

Mobile: _____

E-mail: _____

Date/s of proposed function: _____

Tee Off Time Request – Please Circle

AM Tee Off: 7:30am 8:00am

PM Tee Off: 12:00pm 12:30pm

Access to Members Lounge for Registration and Catering Pre Round: _____

Please note that access to the Members Bar pre round is for a 1 hour duration

Access to Function Room for Presentation and Catering Post Round: _____

Please note that access to the Function Room post round is for a 4 hour duration

Anticipated Numbers Attending:

Adults: _____

Deposit payment of \$1000 must accompany this form to secure your booking, payments can be made via Credit Card, BPay, Direct Deposit or with Cheque being made payable to Box Hill Golf Club. Bookings are considered tentative until receipt of the required Deposit and completed Booking Application form is received by the Club.

I acknowledge having received a copy of the Terms and Conditions pertaining to the booking of events at Box Hill Golf Club. I further comply with all aspects of these conditions on acceptance of this application.

Name (please print): _____

Sign: _____ Date: ____/____/____

Box Hill Golf Club Direct Deposit Details:
A/c Name - Box Hill Golf Club BSB - 083-153 A/c No.- 184470700
Please place Function Name as Reference